

**UCS University of California
(DBA- Pacific American Global University)**

Catalog 2022

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1. University

History

We are a nonprofit religious corporation started in 2009 to give Christian education to glorify God. We continue to build on the strong Christian foundation in Los Angeles, California.

Mission Statement

Pacific American Global University is a higher education that exists to provide biblically and theologically sound preparation that develops Christian leaders to serve Christ both in the Church and society.

Institutional Objectives

- To demonstrate knowledge of biblical truth based on the authoritative, inerrant Word of God, from a literal grammatical-historical hermeneutic.
- To prepare students with knowledge related to psychology, human development, and Christian principles.
- To prepare students for servanthood in the church and community with sensitivity to the rich ethnic and cultural diversity and varied needs of the world.
- To operate efficiently and effectively to be a good steward of the resources God has entrusted to it.

Philosophy of Education

Pacific American Global University is founded on Christian principles. University is set to prepare students with Biblical and academic knowledge. We believe that through knowledge of scripture and application of it in the real world, true spiritual growth will emerge. By doing so, university is committed to preparing its students for a strong relationship with God. University will provide its students with the necessary scriptural instruction and practical skills to work well in their private lives and ministerial positions.

Campus Location and contact

3470 Wilshire Blvd., Suite 617, Los Angeles, CA 90010.

Tel: (213) 388-5992

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Email: info@ucsuniversity.org

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2. ADMISSION POLICIES

Pacific American Global University's academic programs are open to all students who meet the standard requirements for admissions. University admits only qualified students and persons who are committed to Christ-like characters. The requirements for application documents are as follows.

Applying

Applicants must present:

- 1) An official transcript from High School or equivalent and other post- secondary institutions attended
- 2) Applicants for Master program must have graduated from Bachelor program or have an equivalent.
- 3) Application for Admission form must be completed and signed
- 4) An application fee (non-refundable)
- 5) Financial evidence showing that the prospective student or sponsor has sufficient funds to cover tuition and living expenses during the period of intended study.
- 6) Submit the Statement of Faith

Applicants can obtain the application form and other necessary materials from the Admissions Office.

Enrollment

Once all documents are submitted, university will review the documents for final consideration. Other factors that University will look at are that the students should:

- Maintain proper student conduct
- Be prepared to fulfill ongoing school requirements
- Complete the payment of tuition and all fees
- Meet the institutions academic and attendance requirements

Spiritual Characteristics

Students who attending must show an honest character that reflects a great Christian background. Students should also be able to apply the information learned into their daily lives.

Non – discrimination Policy

Pacific American Global University admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

3. ACADEMIC POLICIES

Grading

Pacific American Global University utilizes letter grades. Grades are reported to students in writing from the Registrar’s Office. Grades are designated as follows:

Grade	GPA	Numeric Description
A	4.0	90-100
B +	3.25	86-89
B	3.0	80-85
C+	2.25	76-79
C	2.0	70-75
D +	1.25	66-69
D	1.0	60-65
F	0.0	0-59
I	Incomplete**	
CR	Credit***	
NC	No Credit	
H	Hold	
P	Pass	
NP	No Pass	

* A grade of “I” can be raised to a grade of “B+” by the end of the next quarter when all course requirements have been satisfied.

** A grade of “CR” will not be included in the computation of grade point averages. grade of “B+” after retaking the course.

Course Repetition

Students who do not pass courses are allowed to retake the courses not passed. Any grade received after the second attempt will be replaced for the first grade. Students will have to repay fees for any class taken again. Notice Concerning Transferability of Credits and Credentials Earned at Our Institute

Articulation Agreements

Pacific American Global University does not currently have articulation or transfer agreements with other institutions.

Class Attendance

Regular classroom attendance is crucial, and students are expected to attend all classes. Absences exceeding 1/5 of the total scheduled class periods will result in an automatic failing grade. The student who has been absent due to illness or family crisis must explain the absence directly to the professor.

Registration

To begin study, all students must submit registration forms each quarter which have been approved by the student's academic advisor. Student information, the title and number of the course, academic advisor's signature and student's signature regarding the financial policy are required.

Time Limits for Completion of the programs

Students are usually expected to complete each program within the following time frame: the Bachelor's program in 4 years and the Master's program in 2 years. The maximum time frame allowed for students to complete a program is 150% of all programs length. An extension may be granted for special circumstances.

Contract, Cancellation, and Dismissal

Registration can be canceled anytime by students without hindrance. The contract and cancellation forms are available in the admissions office.

Students who do not register consecutively for more than two quarters without written notification will be dismissed automatically for academic reasons. Dismissed students desiring to be readmitted must submit a readmission application.

Satisfactory Academic Progress (SAP)

The Satisfactory Academic Progress Policy is applied consistently to all students.
Satisfactory

Academic Progress is measured in two ways:

- Qualitatively: The Average Grade is reviewed to ensure that the student is meeting the minimum GPA 2.0.
- Quantitatively: The student must earn at least 80 percent of the scheduled clock hours for the evaluation period.

A student must be meeting these standards to be considered as meeting Satisfactory Academic

Academic Good Standing

At the end of each quarter, the student's progress will be monitored. Students are considered to be in good standing when a GPA of 2.0 is maintained. When there is evidence of lack of satisfactory progress toward meeting graduation requirements, the Academic Committee may place students on academic probation or disqualify them from attendance at the university.

4. UNIVERSITY PROGRAMS:

Bachelor of Theology

The Bachelor of Theology program is designed with an emphasis on the study of the Bible. It is the foundation of program for those seeking to enter into seminary.

Academic Requirements

- Successfully complete a minimum of 192 quarter units of the following coursework with a cumulative Grade Point average of 2.0 on a 4.0 scale

Learning Outcome

Students who major in Theology will be able to demonstrate:

1. Demonstrate a comprehensive knowledge of the Bible
2. Demonstrate a knowledge of the history of the church and its heritage
3. An understanding of the major areas in the discipline of Theology—biblical studies, historical or comparative studies, systematic theology, ethics, and spirituality.
4. Familiarity with the variety of religious experiences and traditions
5. An understanding of how religious morality and justice are integrated with faith
6. Describe and analyze the historical development of a religious tradition, recognizing the influence of cultural context in its formation.

Time Limit

The Bachelor of theology program can be completed within 4 years from the time the student commenced the first course, as a regular student, which applies to the program requirements. This time limit, at the option of the university, may be extended due to special extenuating circumstances.

General Education Requirements (69 units)

- A. Communications (15 units)**
- B. Humanities/Fine Arts (15 units)**
- C. Behavioral/Social Sciences (21 units)**
- D. Technologies and Sciences (12 units)**
- E. the Whole Person (6 units)**

Core Description: 75 units required

BIB 310 Introduction to Bible
BIB 320 Christian Apologetics
BIB 330 Gospels
BIB 340 Book of Acts
BIB 350 Pentateuch
BIB 360 Joshua & Judges/ 370 I&II Kings/ Chronicles
BIB 380 Major & Minor Prophets
BIB 390 Poetic & Wisdom Books
BTS 410 Church History
BTS 420 World Missions
BTS 430 Old Testament Survey
BTS 440 Christian Education
BTS 450 Christian Worldview
BTS 460 Christian Ethics
THE 310 Biblical Counseling
THE 320 Introduction to Christian Counseling
THE 330 Marriage and Family Counseling
THE 340 Character Formation
THE 350 Spiritual Formation
THE 360 Sociology of Religion
BTS 431 Old Testament bible character study
BIB 400 Principles of Biblical Interpretation
ATC 350 Advanced Theology of Christian Life I
ATC 351 Advanced Theology of Christian Life II
SYT 310 Systematic Theology

Elective Studies: 48 units required

BIB 210 Old Testament Literature
BIB 220 Historical Books of Old Testament
BIB 230 Discipleship & Cell Group
BTS 240 Advanced Christian Education
BTS 250 Educational leadership
BTS 260 Christian Leadership

BTS 270 Church Music and Worship
BTS 280 Christian Educations and Faith Development
BTS 290 Church Planting
PMN 100 Mission and Ministry
PMN 110 Introduction to Evangelism
PMN 120 Introduction to Pastoral Ministry
PMN 130 Evangelism & Outreach
THE 200 Psychology of Religion
THE 205 The Ten Commandments and Ethical Life
THE 210 Theories of Justice
THE 215 Reformed Theology
THE 220 Theology of Christian life

Course Descriptions:

BIB 310 Introduction to Bible

This course is an overview of the Old and New Testaments with an emphasis on historical and cultural background, literary genre, themes, people, and events.

BIB 320 Christian Apologetics

This course introduces the Christian worldview and how it transforms all of our mind, our heart, and our entire lives. The course will also explore the necessity and principles of apologetics: the defense, by reasoned arguments, of the Christian faith. In this course students will examine the various approaches to apologetic methodology and engage the most frequently raised objections to the Christian faith.

BIB 330 Gospels

In this course topical and exegetical studies are made in the Synoptic and/or Johannine gospels with emphasis on important theological concepts and great events in the life of Christ, such as the Messianic consciousness of Jesus, His miracles, and His parabolic teachings. The focus of this course will be on the Synoptic Gospels. This includes issues surrounding the harmonization of the Gospels, the Synoptic Problem, and various issues related to the contents of the first three Gospels.

BIB 340 Book of Acts

This course seeks to understand the message of Acts by examining the following issues: origin and purpose, history of interpretation, theology, and the preaching and teaching of Acts. Special emphasis is given to using the book of Acts in understanding church growth.

BIB 350 Pentateuch

This course is designed to introduce the student to the historical, literary, and theological interpretation of the Pentateuch. It will begin with an overview of the critical issues surrounding the Pentateuch and its individual books, followed by focused study of several so-called "problem passages" that have presented interpretive difficulties. While much of the overview will be in a lecture format, the individual passages will be discussed using a seminar approach.

BIB 360 Joshua & Judges

This course examines Israel's history from conquest to the end of the United Kingdom as portrayed in Joshua, Judges, 1 & 2 Samuel. The course focuses on the rulership of Judges and the finale is by the prophet Samuel who introduces king Saul.

BIB 370 I&II Kings/ Chronicles

This course investigates Israel's history from the United Kingdom of David and division of Solomon's kingdom through the end of Assyrian Crisis as portrayed in 1st Kings (Chapters 12-22), 2nd Kings (Chapters 1-20), 2nd Chronicles (Chapters 10-32).

BIB 380 Major/Minor Prophets

This course focuses on expository study of Israel's history during the Babylonian Crisis (up to the Exile) as portrayed in 2nd Kings (Chapters 21-23) Obadiah, Joel, Amos, Jonah, Hosea, Isaiah, Micah, and Nahum and 2nd Chronicles (Chapters 33-36), Zephaniah, Jeremiah (Chapters 1-47), Habakkuk, and Lamentations.

BIB 390 Poetic & Wisdom Books

This course provides a study of both the poetic and wisdom literature of the Old Testament in light of their origin and usefulness as inspired Scripture. An interpretive study of several Psalms and the Book of Proverbs will also be undertaken.

BTS 410 Church History

This course is a survey of the history of Christian doctrine from its origins in the Bible to the doctrine before Reformation. Starting with the Christian roots in the Particular attention is paid to Augustine and Aquinas. Controversies, heresies, creeds, and confessions will also be considered.

BTS 420 World Missions

This course is designed to study theology and strategy of missions from the perspective of the local church, including approaches to mission education, and mobilization; disciple making, prayer, and member care; partnerships, church-based teams, and responding to contemporary global issues.

BTS 430 Old Testament Survey

This course provides a bird's eye view of the entire Old Testament, showing how the various books fit together, giving historical perspective and laying a foundation for interpreting all of Scripture. The entire Old Testament will be read. Two exams cover the content of the Old Testament as emphasized in the study guide. Two papers allow you to draw specific personal benefits from your reading and study of particular parts of the Old Testament.

BTS 440 Christian Education

This course aims at a study of education for pastoral counseling to individuals and families in ministry settings. The course touches on psychological theories and the development of personal counseling skills.

BTS 450 Christian Worldview

How do you view reality? What is the source of your knowledge? Do you live what you believe? Such are the questions that a worldview answers. This course examines the nature and function of belief structures, and the value of developing and living a distinctly Christian life. The course develops a Christian worldview from a redemptive history model of biblical theology, which is then clarified using the philosophical categories of metaphysics, epistemology, and axiology. Learners will gain an understanding of modern and postmodern thought and how to critique them biblically and are encouraged to develop and apply a Christian worldview to life and ministry.

BTS 460 Christian Ethics

An examination of the theories of obligation and theoretical values from a philosophical perspective. A biblical theology of obligation and a biblical theology of value are presented along with their implications for decision-making in personal life and church life.

THE 310 Biblical Counseling

This course investigates foundations for pastoral counseling to individuals and families in ministry settings. The course also studies psychological theories and the development of personal counseling skills.

THE 320 Introduction to Christian Counseling

This course introduces students to foundational theological and methodological concepts for biblical counseling. Emphasis will be placed upon the sufficiency of Scripture, interacting with

secular psychological frameworks, the process of human heart change, and counselee care. Common counseling issues will also be discussed such as anger, anxiety, and depression.

THE 330 Marriage and Family Counseling

An overview of marriage and family counseling issues relating to the content and process of counseling. Topics include a biblical review of marriage and relationships, gender differences, communication, conflict, divorce counseling, spouse abuse, in-law problems, and stepfamilies.

THE 340 Character Formation

This course starts with a basic introduction of the natures of Characteristics and personality. It then goes on to look at theories of Characteristics formation and development with cultural perspectives. This course is especially designed for those who want to learn more about who they are, which direction their life should take as a Christian.

THE 350 Spiritual Formation

This course is an introductory study into the nature of spiritual formation and the meaning and importance of soul care within the spiritual community. Emphasis will be given to the nature of personal character, virtues and vices, and the spiritual disciplines as means of spiritual growth into the image of Christ.

THE 360 Sociology of Religion

Examines the principles of religion, religious beliefs, and practices from the perspective of sociology.

BTS 431 Old Testament Bible Character Study

Essentials of inductive Bible study will be applied to Old Testament genres of literature in order to equip the student with skills for observation, interpretation, application, and edification.

BIB 400 Principles of Biblical Interpretation

An overview of methods and principles of Biblical interpretation, including historical, cultural, contextual, figurative, and grammatical influences. This course is designed to teach practical applications to help students discover Biblical truths, recognize Jesus throughout the Bible, and to develop greater clarity when studying the Word.

ATC 350 Advanced Theology of Christian Life I

Overview of theology with special emphasis on learning to do theology, understand the doctrine of Scripture, introduce the integration of various fields of knowledge with the Bible, and see the importance and development of a Christian worldview.

ATC 351 Advanced Theology of Christian Life II

The Biblical doctrines of salvation, the Holy Spirit, the church, and last things, with reference to the history and development of Christian theology. Overview of theology with special emphasis on learning to do theology, understand the doctrine of Scripture, introduce the integration of various fields of knowledge with the Bible, and see the importance and development of a Christian worldview.

SYT 310 Systematic Theology

A major examination of the doctrines of God, Christ, and Holy Spirit.

Elective Studies (Practical Ministry)**BIB 210 Old Testament Literature**

An overview of the Old Testament focusing on the book outlines, key themes, persons and events in biblical history, and personal application.

BIB 220 Historical Books of Old Testament

Covers Joshua, Judges, and Ruth when Israel was ruled by God from 1405-1043 BC.

BIB 230 Discipleship and Cell Groups

This course examines the biblical principles and methodology of discipleship and mentoring. The emphasis is on the practical concern of how to develop an ongoing discipleship program and lead small group Bible study in the local ministry.

BTS 240 Advanced Christian Education

Designed for upper-division students in Christian Education who want to study specialized topics not currently covered in catalog course offerings.

BTS 250 Educational Leadership

Provides students with the opportunity to learn, exercise and refine skills which will facilitate personal growth and increase their ability to solve problems as a member of the Leadership Community. Students should be enabled to reach higher levels of self-understanding and deeper insights into dynamics which enhance and hinder interpersonal relationships.

BTS 260 Christian Leadership

The theological, educational, and social bases for ministry and service are examined. An analysis of the Church's responsibility and methods for carrying out the ministry mandate of Jesus is emphasized.

BTS 270 Church Music and Worship

A survey and critical evaluation of contemporary Christian music of various worship styles and trends within the local church and parachurch ministries.

BTS 280 Christian Educations and Faith Development

This course will provide a biblical overview of the fundamentals of developing and maintaining a deep and abiding relationship with God through theological, integrative and experiential perspectives.

BTS 290 Church Planting

Focus on cultural exegesis, programming, and curriculum development for a Christian ministry setting (Church or parachurch). Age-specified focus (children, youth, adult) of programming will be discussed, including evangelism and discipleship models.

PMN 100 Mission and Ministry

Basic administration of a program within the church's educational ministry through which missions are taught to all age levels.

PMN 110 Introduction to Evangelism

An overview of the biblical principles of evangelism and follow-up. The class will seek to develop the skills of personal evangelism and explore biblical teachings regarding teaching and nurturing as they apply to local church and parachurch agencies.

PMN 120 Introduction to Pastoral Ministry

This course is designed to introduce the student to the person and work of the pastoral minister. Attention will be given to the essentials of pastoral ministry, attention to scripture, prayer, spiritual direction, and ordering your private world of the pastor. Through field trips and guest lectures, students will get a broad understanding of what the pastor does on a daily basis.

PMN 130 Evangelism & Outreach

This course is designed to prepare a person to teach the gospel one-on-one or in small, private groups. Students will learn about a wide variety of materials and approaches to private study, about various ways to find prospects, and about ways to design a personal evangelism program in a local congregation. Much of the course is designed to prepare students to deal with various doctrinal questions that arise when discussing the Bible with others.

THE 200 Psychology of Religion

A survey of the psychology of religion research emphasizing both content and methodological issues. Topics covered include religiosity and mental health, measures of

religiosity, religious development, correlates of religiosity and psychological aspects of conversion and other religious experiences.

THE 205 The Ten Commandments and Ethical Life

An examination of the historic and current understanding of the relationship between religious beliefs and practices and civil government and law in the United States. Topics could include the First Amendment, Supreme Court rulings, the relevance of the country's founders, prayer in school, and displaying the Ten Commandments in public places.

THE 210 Theories of Justice

An introduction to major themes and issues in the anthropological study of social justice and human rights. Common human rights violations will be considered from an anthropological perspective and in the light of Scripture. Various tools for engaging in social activism and advocacy, rescuing the oppressed and undertaking social justice and human rights interventions will be considered.

THE 215 Reformed Theology

An introduction to Reformed theology through a study of the Reformation era, the subsequent developments and more current shape and issues of the reformed theology.

THE 220 Theology of Christian Life

A consideration of God's Person, existing as one God, yet manifested in three Persons, and the believer's responsibility to the Church, Christ's body, and the world at large as an agent of reconciliation in God's kingdom program in the end times.

Master of Divinity

The Master of Divinity program is a professional program which will equip graduates with the comprehensive graduate education necessary for becoming a minister.

Academic Requirements

•Successfully complete 64 quarter units of the following coursework with a minimum cumulative grade point average of 2.0 on a 4.0 scale:

- ❖ Successfully complete a thesis approved by the evaluation committee.
- ❖ Successfully complete the program requirements within the time limit.

Learning Outcomes

1. Identify the basic contents of all books of the Old and New Testaments and the broad historical and cultural background information relevant to the study of the Old and New Testaments.
2. Exegete and apply a biblical text properly through application of historical-grammatical hermeneutics.
3. Demonstrate a theology and practice of worship that integrates word and sacrament and attends to its historical and cultural expressions.
4. Embody a ministerial identity committed to caring for the spiritual formation of the self, individuals, and communities.
5. Prepare and present sermons demonstrating biblical accuracy, oral clarity and contemporary relevance.
6. Demonstrate vision and growing capacity to excel in leadership for God's mission.

Time Limit

The Master of Divinity program can be completed 2 - 3 years from the time the student commenced the first course, as a regular student, which applies to the program requirements. This time limit, at the option of the university, may be extended due to special extenuating circumstances

Core Curriculum: 48 units required

OTS 512 - Old Testament Introduction and Interpretation

NTS 511 - New Testament Introduction and Interpretation

THE 661 - Christian Theology

PHI 510 - Christian Philosophy: Worldview, Western Thought, and Apologetics

ETH 520 - Introduction to Christian Ethics

HIS 511 - Church History: Patristic, Medieval, Reformation and Modern Eras

HIS 513 - Baptist History: Identity, Heritage, and Polity

HTH 660 - Historical Theology

PRS 610 - Bible Exposition

EVA 510 - Evangelism: Nature and Practice

MIS 510 - Christian Missions: Principles and Practice

BCO 550 - Advanced Biblical Counseling

Elective Studies: 16 units required

PMN 650 - Pastoral Ministry and Leadership

PMN 673 - Advanced Christian Leadership

EVA 661 - Personal Discipleship & Disciple-making

PAM 668 - Advanced Pastoral Ministry

CAP 590 - Advanced Church Planting

CAM 700 - Advanced Church Music and Worship

PPF 688 - Promise and Fulfillment

LCM 690 - Legal and Critical Issues in the pastoral Ministry

CAF 665 - Advanced Christian Educations and Faith Development

MIS 691 - Missions Practicum

Course Descriptions:

OTS 512 - Old Testament Introduction and Interpretation

An introduction to the history, literature, and religion of the Old Testament, including a detailed examination of the problems and interpretations, and introducing proper hermeneutical methodology and practice for the Pentateuch, Former and Latter Prophets.

NTS 511 - New Testament Introduction and Interpretation

An introductory course that focuses on the life of Christ, interpretation of the Gospel narrative genres, NT backgrounds, and the content and theological emphases of each Gospel. This also includes the biblical history of the Apostolic period, Apostolic epistolary literature, the Apocalypse, and issues regarding the interpretation of these genres.

THE 661 - Christian Theology

A comprehensive study of the major doctrines of the Christian faith from the point of view of those who are within the Christian church. The nature of theology, its methods and claims are discussed and assessed. The major Christian doctrines are examined in their mutual relationships: revelation, God, creation, providence, humanity and sin.

PHI 510 - Christian Philosophy: Worldview, Western Thought, and Apologetics

An introductory study of the relationship between Christian theology and philosophy including an overview of the history of ideas and worldviews. Topics covered will include faith and reason, the existence of God, science and faith, the problem of evil, and the basis for knowledge and values.

ETH 520 - Introduction to Christian Ethics

A systematic study of Christian ethics taken as a theoretical and practical discipline and offered at an introductory level. Attention is given to biblical and theological foundations as well as to current issues relevant to the witness of the Church in society.

HIS 511 - Church History: Patristic, Medieval, Reformation and Modern Eras

A survey of the history of Christianity from the Patristic Period until the Modern Era.

HIS 513 - Baptist History: Identity, Heritage, and Polity

An examination of Baptist origins and development, denominational structures, and theological emphases. A significant component of the class will address Southern Baptist heritage with special emphasis given to cooperative missions and the Cooperative Program.

HTH 660 - Historical Theology

A comprehensive study of the historical development of some of the central doctrines of the Christian faith.

PRS 610 - Bible Exposition: Hermeneutics and Preparation

A basic introduction to Bible exposition for vocational ministers with an emphasis on the teaching and preaching of Scripture based on the intended meaning of biblical texts. The course includes an introduction to hermeneutical principles necessary for arriving at the Holy Spirit's intended meaning of a given passage, and then developing that meaning into engaging sermons and Bible lessons.

EVA 510 - Evangelism: Nature and Practice

An introduction to the nature and practice of evangelism with emphasis on its biblical, theological, and historical roots. Special attention will be given to the rationale and context for evangelization.

MIS 510 - Christian Missions: Principles and Practice

A course designed to introduce the student to the biblical, theological, historical, and practical bases for Christian missions. Special attention is given to contemporary issues in missions as well as current ways to do missions.

BCO 550 - Advanced Biblical Counseling

An introduction to biblical counseling theory and practice, including a focus on how Scripture and theology form the foundation and substance for counseling, biblical concepts for understanding people and their problems, and biblical methods of change.

PMN 650 - Pastoral Ministry and Leadership

An integrative study of the nature and practice of pastoral ministry and leadership.

PMN 673 - Advanced Christian Leadership

A study in the tasks, styles, and models of servant leadership, giving special attention to a biblical worldview of Christian leadership in various contexts.

EVA 661 - Personal Discipleship & Disciple-making

An introduction to the biblical principles of personal spiritual growth and disciple-making.

PAM 668 - Advanced Pastoral Ministry

An advanced study of a pastor's call, purpose, and role in ministry. Special attention will be given to providing leadership in worship, music, ordinances, weddings, funerals, and hospital and home visitation.

CAP 590 - Advanced Church Planting

This course stresses the dynamics of church growth in the context of planting churches both mono- and cross-culturally. Particular focus is given to spiritual formation in the process of planting, growing, and developing community life within the local church.

CAM 700 - Advanced Church Music and Worship

A survey and critical evaluation of contemporary Christian music of various worship styles and trends within the local church and parachurch ministries.

PPF 688 - Promise and Fulfillment

The great traditions of Christian faith through Scripture and literature are investigated on authentic discipleship to Jesus Christ. The course is built around the following three themes: 1) gaining an experiential understanding of the six great traditions of Christian faith; 2) coming to a deeper appreciation of the importance of classical devotional literature; and 3) learning to better experience God in Scripture.

LCM 690 - Legal and Critical Issues in the Pastoral Ministry

A study of the legal issues unique to the pastor, his family and the congregation. An examination of theological and psychological aspects of pastoral care, including legal issues, networking with other healthcare professionals, management of the practice of church discipline, and equipping of the laity for pastoral care ministries.

CAF 665 - Advanced Christian Educations and Faith Development

This course will provide a biblical overview of the fundamentals of developing and maintaining a deep and abiding relationship with God through theological, integrative and experiential perspectives.

MIS 691 - Missions Practicum

A combination of academic study and field missionary experience conducted in selected settings under approved supervision, in cooperation with the North American Mission Board or the International Mission Board of the Southern Baptist Convention and/or Baptist State Conventions and local churches.

5. FINANCIAL INFORMATION

All tuition and fees are mandatory and are subject to change without prior notice.

General Schedule

<u>Types of Charges</u>	<u>Amount</u>
Application fee (non-refundable)	\$100
Administrative Registration fee (annually)	\$100
Tuition per unit	\$100
Student ID card	\$10
Certificates/Transcripts per copy	\$20

Refund Policy

Tuition refunds are made for withdrawal from a course when notification of cancellation is filed with the registrar. Students may withdraw from a course and receive a full refund any time prior to the beginning of the course or during the first week. The date that the official Cancellation Form is received determines the date of withdrawal. After the first week of cancellation, Pro rata will apply to students. Within 45 days the university must refund the student. Students are eligible for refund until the 60% from the beginning of the enrollment.

Outstanding Balances

All institutional charges must be paid in full before graduation. An account is considered paid in full when all checks clear the bank. If a student account is not in good standing it may, among other things, result in:

- Cancellation of enrollment
- Denial of registration for future classes
- Denial of transcripts
- Denial of readmission
- Denial of graduation

Financial Aid

Pacific American Global University does not participate in federal or state student financial aid programs.

6. OTHER POLICIES

Sexual Harassment

The Pacific American Global University is committed to providing a safe learning and working environment. In keeping with this commitment, the school prohibits unlawful harassment including sexual harassment by any of its employees, students, staff, faculty, or anyone conducting business on university premises. Sexual harassment is defined as any unwelcome or unsolicited attention of a sexual nature, including but not limited to verbal, physical, or visual contact. Any person who observes or is subject to an act of sexual harassment should report it immediately to the nearest faculty or staff member, who will notify the Dean of Students. Confidentiality is required in order to protect all parties involved. Appropriate disciplinary action will be taken for students, faculty members, or staff members accused of sexual harassment.

Grievance and Complaint Procedures

Students may submit any grievances that they might have with respect to academic affairs to the Head of Department. Other complaints may be submitted to the Administrator. Upon receipt of the grievance, the Head will meet with the student. An effort will be made to resolve the grievance. If the grievance is not resolved satisfactorily, the student may appeal the decision to the Academic Committee. The Head of Department forwards the grievance to the Academic Committee for resolution. The decisions of the Academic Committee are final and are non-appealable.

The following principles and procedures governing dismissal will be used if the reasons for dismissal are due to moral inconsistencies, significant neglect of duties, behavior, attitudes that are not in harmony with Pacific American Global University's written policies, statements, standards, and ethical practices.

Dismissal of a student before graduation will be preceded by:

- a) discussions between the student and appropriate administrative officers looking toward a mutual agreement
- b) informal inquiry by appointed faculty committee, which may, failing to effect an adjustment, determine whether in its opinion dismissal proceedings should be undertaken, without its opinion being binding upon the administration
- c) a statement of charges framed with reasonable particularity by the CAO and submitted to a committee of faculty and administrators (i.e., an ad hoc Grievance Committee consisting of Administrative Manager, CAO, one student selected by the CAO, and one student selected by the student who has a grievance). Pending a final decision by the committee, no overt action relative to the student's activity is to be taken.

If a student has a grievance or a challenge to disciplinary or dismissal actions that she/he wishes to pursue through special procedures, he should inform the CAO. The CAO will form the ad hoc Grievance Committee consisting of Administrative Manager, one student

selected by the CAO, one student selected by the student with a grievance, and the CAO him or herself. The student with a grievance will write a report detailing his grievance and suggesting any desired changes. The committee will have a meeting to discuss the grievance, reasons the school administration has been pursuing its present course and determine any more investigation that is needed. A second meeting will be scheduled which will allow the committee to ask questions of the professor and the administration. Proposals for recourse, change or for dismissing the grievance without recourse or change will then be written and voted on by secret ballot. CAO will inform the committee of the vote tally. The vote of the committee will decide the matter unless the student asks the board to review the case (including minutes and vote tally). In case of a tie vote, CAO will make the decision. Careful minutes to both meetings should be kept including the results of the vote tally. School kept securely maintains all information and records of complaints.

If any student feels he or she has been injured by a colleague, he should discuss the matter with the Head of Department. If the aggrieved student wishes to pursue the matter further, it will be the function of an appointed committee composed of CAO, Administrative Manager and one student to examine matters carefully.

Family Educational Rights and Privacy Act (FERPA) of 1994

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records:

- 1) The right to inspect and review the student's education records within 45 days of the day the Institution receives a request for access. Students should submit to the Registrar or other appropriate official written requests that identify the record(s) they wish to inspect. The Institution official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the Institution official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.
- 2) The right to request an amendment of the student's education records that the student believes are inaccurate or misleading. They should write the Institution official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the Institution decides not to amend the record as requested by the student, the Institution will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.
- 3) The right to consent disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to

institution officials with legitimate educational interests. An institution official is a person employed by the Institution in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the Institution has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another institution official in performing his or her tasks. An institution official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the Institution discloses education records without consent to officials of another institution in which a student seeks or intends to enroll.

4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by Pacific American Global University to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office
 U.S. Department of Education
 400 Maryland Avenue, SW Washington,
 D. C. 20202-4605

ACADEMIC CALENDAR 2022

Dates are subject to change. Refer to the quarter schedule of classes for recent changes related to holiday observances, registration deadlines, and commencement ceremonies. This is not to be construed as an employee work calendar. For purposes of degree evaluation, the academic year is defined as: fall, winter, spring, and summer quarters. Applications will be accepted for entry into programs until capacity is reached up to the beginning of the quarter.

Winter Quarter, 2022

New Year's Day – Holiday	Jan. 1
Martin Luther King Day – Holiday	Jan. 17
Student registration and orientation	Jan. 10 – Jan. 22
Beginning of Quarter and first day of classes	Jan. 10
Last day to add classes or register late	Jan. 24
President's Day – Holiday	Feb. 21
Last day of classes	Mar. 18
Final examinations	Mar. 14 – Mar. 20
End of quarter	Mar. 20

Spring Quarter, 2022

Student registration and orientation	Apr. 11 – Apr. 23
Beginning of quarter and first day of classes	Apr. 11
Last day to add class or register late	Apr. 25
Memorial Day – Holiday	May. 30
Last day of classes	Jun. 17
Final examinations	Jun. 13 – Jun. 19
End of quarter	Jun. 19

Summer Quarter, 2022

Independence Day – Holiday	Jul. 5
Student registration and orientation	Jul. 11 – Jul. 25
Beginning of quarter and first day of classes	Jul. 11
Last day to add class or register late	Jul. 25
Labor Day – Holiday	Sep. 5
Last day of classes	Sep. 16
Final examinations	Sep. 12 – Sep. 18
End of quarter	Sep. 18

Fall Quarter, 2022

Student registration and orientation	Oct. 10– Oct. 24
Beginning of Quarter and first day of classes	Oct. 10
Last day to add class or register late	Oct. 24
Veteran's day – Holiday	Nov. 11
Thanksgiving Day – Holiday	Nov. 25
Last day of classes	Dec. 16
Final examinations	Dec. 12 –Dec. 18
End of quarter	Dec. 18